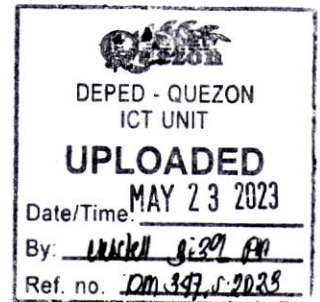




Republic of the Philippines  
**Department of Education**  
REGION IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



22 May 2023

**DIVISION MEMORANDUM**  
DM No. 347, s. 2023

**AGENCY PERFORMANCE MEETING WITH GSIS**

**To:** Assistant Schools Division Superintendents  
Division Chiefs and Section/Unit Heads  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. Attached is a letter from the Government Service Insurance System (GSIS Lucena Branch) dated May 9, 2023 inviting the following to their Agency Performance Meeting on May 29, 2023, 1:00 pm at the Quezon Convention Center.
  - a. Agency Authorized Officer
  - b. Electronic Remittance File (ERF) Handler
2. In the said activity, commendation to agencies who have shown exemplary performance and due diligence in fulfilling their mandates as agency partners shall be conferred by the GSIS.
3. This Office hereby extends the said invitation to the abovementioned officers of the Division Office, IU and autonomous high schools to the said activity.
4. The participants are expected to register on the pre registration link: <https://forms.gle/mX7nY8B3GhBjKwcJA>.
5. Widest and immediate dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

Admcaa 05/22/2023

DEPEDQUEZON-TM-SDS-04-009-003



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Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
Email Address: [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)  
Website: [www.depedquezon.com.ph](http://www.depedquezon.com.ph)



SDS Office DepEd Quezon <sdo.quezon.sds@deped.gov.ph>

DTS No. DO 051923-109124

Fwd: FW: AGENCY PERFORMANCE APPRAISAL CY 2022\_QUEZON CONVENTION CENTER LUCENA CITY\_MAY 29 2023

Hondagua NHS <hondaguanhs.srbk@gmail.com>
To: SDS Office <sdo.quezon.sds@deped.gov.ph>

Tue, May 16, 2023 at 11:26 AM

Dear Sir,

Good day!

We have received an invitation from GSIS for an Agency Performance Appraisal in Lucena Convention Center. In connection with this invitation, may we request to use the Authority to Travel to enable us to claim per diem and incidental expenses since the event provides only one snack during the event. Our travel time takes 5 to 6 hours back and forth in addition to the 4 hours duration of the event (1-5 pm) as per schedule.

I have forwarded the invitation together with this email. The event is for the designated Agency Authorized Office Electronic Remittance File Handler of Implementing Units.

Your permission will be highly appreciated.

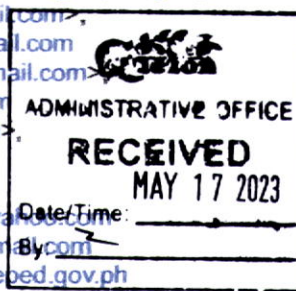
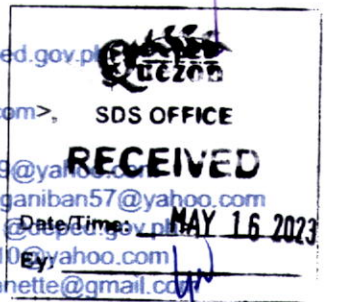
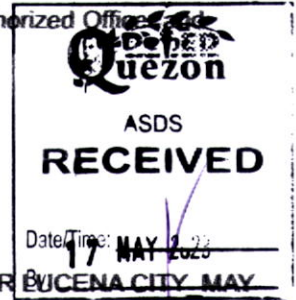
Forwarded message

From: Lusterio, Myra A. <malusterio@gsis.gov.ph>

Date: Tue, May 9, 2023 at 4:05 PM

Subject: FW: AGENCY PERFORMANCE APPRAISAL CY 2022\_QUEZON CONVENTION CENTER LUCENA CITY\_MAY 29 2023

To: abelarachel@ymail.com <abelarachel@ymail.com>, ma.nelleza.calvario@deped.gov.ph <ma.nelleza.calvario@deped.gov.ph>, elizabeth.palma@deped.gov.ph <elizabeth.palma@deped.gov.ph>, taglekennethp@gmail.com <taglekennethp@gmail.com>, opulenciacristina85@yahoo.com <opulenciacristina85@yahoo.com>, miriammercado@yahoo.com <miriammercado@yahoo.com>, lucy24\_tanguilan@yahoo.com <lucy24\_tanguilan@yahoo.com>, nhevilaverde@gmail.com <nhevilaverde@gmail.com>, nora.ajero@yahoo.com <nora.ajero@yahoo.com>, racel\_jader09@yahoo.com <racel\_jader09@yahoo.com>, iconmoreno@yahoo.com <iconmoreno@yahoo.com>, ednapanganiban57@yahoo.com <ednapanganiban57@yahoo.com>, raymundo.radan001@deped.gov.ph <raymundo.radan001@deped.gov.ph>, moises.dimaculangan@deped.gov.ph <moises.dimaculangan@deped.gov.ph>, penales\_amie10@yahoo.com <penales\_amie10@yahoo.com>, cherissa89@yahoo.com <cherissa89@yahoo.com>, laraanjanette@gmail.com <laraanjanette@gmail.com>, maryjoanantonette.rafon@deped.gov.ph <maryjoanantonette.rafon@deped.gov.ph>, amytorres25@gmail.com <amytorres25@gmail.com>, donnalyn.ritual@deped.gov.ph <donnalyn.ritual@deped.gov.ph>, shairalou.rdv@gmail.com <shairalou.rdv@gmail.com>, marj07gsis@gmail.com <marj07gsis@gmail.com>, marialyda.soltura@deped.gov.ph <marialyda.soltura@deped.gov.ph>, joannasarahenvase06@gmail.com <joannasarahenvase06@gmail.com>, lawrenceaug151985@gmail.com <lawrenceaug151985@gmail.com>, rose.monceller@deped.gov.ph <rose.monceller@deped.gov.ph>, villapandocamillejean@gmail.com <villapandocamillejean@gmail.com>, eloissajoy.par@deped.gov.ph <eloissajoy.par@deped.gov.ph>, colean.erezo@deped.gov.ph <colean.erezo@deped.gov.ph>, emelou.severino@deped.gov.ph <emelou.severino@deped.gov.ph>, elizabeth.manalo001@deped.gov.ph <elizabeth.manalo001@deped.gov.ph>, maglaquimarrene@yahoo.com <maglaquimarrene@yahoo.com>, gmimsat@gmail.com <gmimsat@gmail.com>, annabelrada@gmail.com <annabelrada@gmail.com>, s.biugos@yahoo.com <s.biugos@yahoo.com>, sherryann.biugos@deped.gov.ph <sherryann.biugos@deped.gov.ph>, jennylyn.eroa@deped.gov.ph <jennylyn.eroa@deped.gov.ph>, raqsena@gmail.com <raqsena@gmail.com>, adrian.recomendable@deped.gov.ph <adrian.recomendable@deped.gov.ph>, hondaguanhs.srbk@gmail.com <hondaguanhs.srbk@gmail.com>, marygrace.gorospe001@deped.gov.ph <marygrace.gorospe001@deped.gov.ph>, jhemson.romantico@deped.gov.ph <jhemson.romantico@deped.gov.ph>, rolito.inojosa@deped.gov.ph <rolito.inojosa@deped.gov.ph>, rowenamauricio85@yahoo.com <rowenamauricio85@yahoo.com>, adelou\_ramirez@yahoo.com <adelou\_ramirez@yahoo.com>, adelou.ortazon@deped.gov.ph <adelou.ortazon@deped.gov.ph>, lilibeth79gsis@gmail.com <lilibeth79gsis@gmail.com>, lilibeth.tadosa@deped.gov.ph <lilibeth.tadosa@deped.gov.ph>, cristine.castillo001@deped.gov.ph <cristine.castillo001@deped.gov.ph>, sarahsaniel.minhs@gmail.com <sarahsaniel.minhs@gmail.com>, sarah.saniel@deped.gov.ph <sarah.saniel@deped.gov.ph>, jenmores19@gmail.com <jenmores19@gmail.com>, chinaymores24@gmail.com <chinaymores24@gmail.com>, oliver.origenes@deped.gov.ph <oliver.origenes@deped.gov.ph>, rizzagsis17@gmail.com <rizzagsis17@gmail.com>, mdpcoronel0305@gmail.com <mdpcoronel0305@gmail.com>, pagbilaonhs.2018@gmail.com <pagbilaonhs.2018@gmail.com>, palmajanne@gmail.com <palmajanne@gmail.com>, cavasmabernadette62@gmail.com <cavasmabernadette62@gmail.com>, mane21gsis@gmail.com <mane21gsis@gmail.com>, wookie2net@gmail.com <wookie2net@gmail.com>, aizeleroles@gmail.com <aizeleroles@gmail.com>, verna06gsis@gmail.com <verna06gsis@gmail.com>, vernamayorga@yahoo.com <vernamayorga@yahoo.com>, jinielynmorfe.29@gmail.com



<jinielyn.morfe.29@gmail.com>, jinielyn.morfe@deped.gov.ph <jinielyn.morfe@deped.gov.ph>, jemalyn.pinion@deped.gov.ph <jemalyn.pinion@deped.gov.ph>, jelai\_0418@yahoo.com <jelai\_0418@yahoo.com>, jenniferh.gutierrez@deped.gov.ph <jenniferh.gutierrez@deped.gov.ph>, nhscatanauansanisidro@yahoo.com <nhscatanauansanisidro@yahoo.com>, crizelda.carmona@deped.gov.ph <crizelda.carmona@deped.gov.ph>, luissa.lalusis@deped.gov.ph <luissa.lalusis@deped.gov.ph>, rhodora.pena001@deped.gov.ph <rhodora.pena001@deped.gov.ph>, alcantaraalex0607@gmail.com <alcantaraalex0607@gmail.com>, picajosephine1@gmail.com <picajosephine1@gmail.com>, lourdesmayuga64@gmail.com <lourdesmayuga64@gmail.com>, arnoldmortiz82.am@gmail.com <arnoldmortiz82.am@gmail.com>, arnold.mortiz@deped.gov.ph <arnold.mortiz@deped.gov.ph>, applejean.aque@deped.gov.ph <applejean.aque@deped.gov.ph>, rhonamay28@yahoo.com <rhonamay28@yahoo.com>, leo.ramos@deped.gov.ph <leo.ramos@deped.gov.ph>, yanky\_04@yahoo.com.ph <yanky\_04@yahoo.com.ph>, ninasarah.malabanan@gmail.com <ninasarah.malabanan@gmail.com>, marvin.andal@customs.gov.ph <marvin.andal@customs.gov.ph>, boc\_graceabril@yahoo.com <boc\_graceabril@yahoo.com>, crlaguio@yahoo.com <crlaguio@yahoo.com>, darq1personnel@yahoo.com <darq1personnel@yahoo.com>, kylestefi@yahoo.com.ph <kylestefi@yahoo.com.ph>, oneth.demesa@gmail.com <oneth.demesa@gmail.com>, ravel.zara@yahoo.com <rael.zara@yahoo.com>, celyconchada@yahoo.com <celyconchada@yahoo.com>, remoroza\_freddie@yahoo.com <remoroza\_freddie@yahoo.com>

Cc: Broqueza, Marites S. <msbroqueza@gsis.gov.ph>, Lazaro, Roberto Rene C. <rrclazaro@gsis.gov.ph>

Dear Sir/Madam:

Greetings!

The GSIS truly values its partnership with the agencies in maintaining a reliable and updated membership records and we sincerely recognize the engagement of agencies and its partner officers in fulfilling GSIS-related task and responsibilities.

In line with the GSIS' effort to show our sincerity in thanking our partner agencies for a job well done, as well as to promote healthy competition among GSIS partner officers, we will confer commendation to agencies/officers who have shown exemplary performance and due diligence in fulfilling their mandates as agency and GSIS partners. In this regard, we would like to invite your *(1) Agency Authorized Officer (AAO) and (1) Electronic Remittance File (ERF) Handler* in our **Agency Performance Appraisal meeting on May 29, 2023, 1:00 pm, at the Quezon Convention Center, Lucena City.**

Please confirm your attendance on or before May 19, 2023 thru the below link:

Pre-registration link: <https://forms.gle/mX7nY8B3GhBjKwcJA>

We are strictly limiting attendees to a maximum of two(2) participants per agency only.

Should you have any concerns, please contact us thru telephone number (042) 710-7772 or send your email to Ms. Marites S. Broqueza [msbroqueza@gsis.gov.ph](mailto:msbroqueza@gsis.gov.ph) or Mr. Roberto Rene C. Lazaro [rrclazaro@gsis.gov.ph](mailto:rrclazaro@gsis.gov.ph).

See you on May 29, 2023!

Thank you.

**MIYRA A. LUSTERIO**

**BCRD**

**GSIS LUCENA BRANCH**

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**MARY GRACE V. GOROSPE**  
Administrative Assistant III | Hondagua National High School

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